

## DAILY CLOSING SHEET/ DAILY REPORT

## TICKETS

Sr. No	Description	Issued Tickets	Cancel	Total	Rate/ Rs	Amount
1	Executive	100	5	95	850	80,750
<b>Tickets Total</b>				<b>80,750/ Rs</b>		

## FIX INCOME

Sr. No	NAME	AMOUNT
1	Photo Copier Shop Rent	1,500
<b>Fixed Income Total</b>		<b>1,500 Rs</b>

## Daily INCOME

Sr. No	NAME	AMOUNT
1	Tuck Shop	1,500
<b>Fixed Income Total</b>		<b>1,500 Rs</b>

Grand Total Income

83,750 / Rs

## Summary OF EXPENSES

## Fixed Expense

Sr. No	Name	Per Annum	Per Month	Per Day (Month/20)
1	CDA	2,400,000	200,000	10,000
<b>Fixed Expense Total</b>				<b>10,000 Rs</b>

## DAILY EXPENSE

Sr. No	NAME	AMOUNT
1	Vehicle Fuel	20,000
<b>Total Daily Expense</b>		<b>20,000/ Rs</b>

Grand Total Expense

30,000/ Rs

## Company Tickets

Sr #	Name	Issued Tickets	Cancel	Total	Rate	Total Amount	Payment	Balance
1	GIZ	50	2	48	750	36,000	10,000	30,500
<b>Grand Total</b>						<b>36,000</b>	<b>10,000</b>	<b>30,500</b>

## Summary

Sr #	Name	Amount
1	Gross Profie/Loss	89,750
2	Personal Expense	5,000
#	NET Profie/Loss	84,750
#	Sadqa 2.5%	2,119

MANAGER FINANCE

MANAGER OPERATIONS